

Administrative Procedure 300

ADMISSIONS OF STUDENTS

Background

Prairie South School Division provides the children and parents of the School Division learning opportunities within the context of the Board's vision, mission, and beliefs.

All persons, according to *The Education Act, 1995* who have attained the age of six years, but not yet attained the age of 22 years, have the right to attend a school in a school division and a right to secure instruction appropriate to their age and level of educational achievement.

The student's right to receive instruction is the right to instruction in courses or programs approved by the Board. This instruction may be provided in the schools of the Division, or in Board-approved schools or institutions outside the Board's jurisdiction.

The Division may provide programs and services to persons beyond those required by provincial legislation.

Procedures

1. Resident Students

- 1.1 The Principal is responsible for the admission of students who reside in the catchment area of their assigned school.
- 1.2 Requests for admission to schools from students living outside the normal catchment area are to be submitted to the Principal. The Principal will follow the steps outlined in Administrative Procedure 301.
- 1.3 If students require special programming, the school attended is to be designated by the Director of Education.

3. Non-Resident Students

- 3.1 Saskatchewan students, who are non-residents of Prairie South School Division may be admitted subject to the following conditions:

5. Documentation

- 5.1 Principals are required to collect, assess, and record information required for the admission of students to schools.
- 5.2 It is the responsibility of parents or guardians of students to provide information required by the Principal.

Reference: Sections 2, 85, 87, 141, 142, 145, 156, 169, 171, 173, 175 Education Act
Section 20 Education Regulations
Child and Family Services Act

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